



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	LADY WILLINGDON INSTITUTE OF ADVANCED STUDY IN EDUCATION (AUTONOMOUS)
Name of the head of the Institution	Dr. M.S. THILLAINAYAKI
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	04428445531
Mobile no.	9445283115
Registered Email	principallwiase@yahoo.co.in
Alternate Email	coelwiase@gmail.com
Address	KAMARAJAR SALAI, TRIPLICANE
City/Town	CHENNAI
State/UT	Tamil Nadu
Pincode	600005

2. Institutional Status																															
Autonomous Status (Provide date of Conformant of Autonomous Status)	19-Apr-2006																														
Type of Institution	Women																														
Location	Urban																														
Financial Status	state																														
Name of the IQAC co-ordinator/Director	Dr. D.HEMALATHA KALAIMATHI																														
Phone no/Alternate Phone no.	04428447029																														
Mobile no.	9841376180																														
Registered Email	principallwiase@yahoo.co.in																														
Alternate Email	coelwiase@gmail.com																														
3. Website Address																															
Web-link of the AQAR: (Previous Academic Year)	http://www.lwiase.ac.in/ladywillingdon-igac-aqar2017-2018.pdf																														
4. Whether Academic Calendar prepared during the year	Yes																														
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.lwiase.ac.in/index.html#																														
5. Accrediation Details																															
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Five Star</td> <td>75</td> <td>2000</td> <td>17-Apr-2000</td> <td>31-Mar-2007</td> </tr> <tr> <td>2</td> <td>B++</td> <td>75</td> <td>2007</td> <td>31-Mar-2007</td> <td>26-May-2014</td> </tr> <tr> <td>3</td> <td>B</td> <td>2.83</td> <td>2016</td> <td>25-May-2016</td> <td>31-Mar-2021</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	Five Star	75	2000	17-Apr-2000	31-Mar-2007	2	B++	75	2007	31-Mar-2007	26-May-2014	3	B	2.83	2016	25-May-2016	31-Mar-2021
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6. Date of Establishment of IQAC	02-Feb-2008																														
7. Internal Quality Assurance System																															
<table border="1"> <thead> <tr> <th colspan="6">Quality initiatives by IQAC during the year for promoting quality culture</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>						Quality initiatives by IQAC during the year for promoting quality culture																									
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Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Facilitation Committee Meeting	16-Jul-2018 2	8
A programme on Inculcating values towards nation	14-Aug-2018 3	200
AIDS Awareness programme	03-Dec-2018 3	200
Current trends in Education - International Seminar	09-Jan-2019 8	400
Research council meeting	07-Feb-2019 4	10
No Files Uploaded !!!		

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? To prepare College calendars for the entire academic year along with Programme and activities. ? To inculcate desirable attitude and values among students ? The IQAC strengthens the research purview by conducting the International Seminar on Current trends in Education ? To Prepare the Students for their needs and challenges of the society through thought provoking programs and activities ?

Regular reconstitution of Placement Cell committee for the betterment of the students

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Conduct of IQAC meeting	IQAC meetings conducted as per the guidelines in this academic year. Quality check at various levels done and implemented various strategies to enhance the performance of the institution.
Conduct of International Seminar	International seminar on "Current trends in Education" was conducted in our college in collaboration with Tamil Nadu Teacher Education University.
Preparation and Submission of AQAR 2017-2019	Faculty sensitization programmes about AQAR submission in various aspects.
View File	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

30-Jan-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
BEd	B.Ed	Teacher Education	18/06/2018

MEd	M.Ed	Teacher Education	18/06/2018
MPhil	M.Phill	Teacher Education	18/06/2018
PhD or DPhil	Ph.D	Teacher Education	18/06/2018
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
BEd	Certificate Course	Nil	1. FUNCTIONAL COMMUNICATION IN ENGLISH	Nil
BEd	Certificate Course	Nil	2. LIFE COPING SKILLS	Nil
View File				

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd	Certificate Course - Existing	Nil
BEd	Certificate Course - Existing	Nil
View File		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd	Elective Course - Existing	Nil
BEd	Elective Course - Existing	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
LIFE COPING SKILLS - Existing	Nil	200
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	Field Projects - Planetarium and Mahabalipuram	396
MEd	Field Projects - Bharathiar Illam,	17

No file uploaded.

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

To enhance the growth of the institution and the progress of the students we have following a effect feedback system, by collecting, analyzing and implementing the suggestions from the students, alumni and teachers. The prime aim of this feedback is to ensure that every student has access to competent and qualitative teaching which leads to vibrant academic, social and personal growth. To make academic infrastructural and curricular improvements in the college, the feedback is collected from students, alumni and teachers in a standardized format. The feedbacks received from various stakeholders are used to develop the plan of action for the academic year ahead. The feedback taken from students about the present syllabus and curriculum of the college reveals that, most of the students have the opinion that the course content has job relevance and career-oriented. Most of the students are satisfied with the overall academic atmosphere of the college, quality of teaching and available reference materials. The curriculum is capable of supporting students in their higher studies. And also received the feedback that the curriculum had ability to foster entrepreneurial skills among the students. The feedback of faculty reveals that the curriculum provides ample opportunities to the students to implement and illustrate their learning in various contexts by focusing more on depth of understanding and breadth of content coverage. Reference books in the library help the students to organize and manage their learning. Teachers and alumni suggested that there should be regular updations in syllabi if required, few more latest topics /subjects can be added, the syllabus need to be revised from professional competency viewpoint etc., More number of value added courses, skill based courses and variety of certificate courses where the prominent request of the alumni and students of the previous academic year, and according it was focussed while reconstructing the syllabus during the academic this year in the board of studies meeting. The feedback mechanism serves as a catalyst to foster the development of the institution for the future teaching and learning process.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEEd	Teacher Education- SWC	200	Nil	200

MEd	Teacher Education	50	7	7
MPhil	Teacher Education	Nil	2	2
PhD or DPhil	Teacher Education	Nil	Nil	Nil
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	398	9	19	7	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
19	18	90	4	3	90

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Student mentoring system is implemented in the institution where the students are mentored by class in charges through counselling and guidance. The mentors take efforts to improve their mentees academic as well as non-academic performances and in turn parents are informed about their progress. Every month students have counselling classes this enables to bridge the gap between the faculty and students. This creates a better environment in the college where students can approach their mentors for their academic and personal guidance. The students are also motivated to attend holistic activity like internship, seminar, workshops and placement within and outside the colleges. Every student is mentored almost in all aspects of their holistic development. The students are provided support and opportunity through club and departmental activities to build their personality towards the teaching profession. The Grievance and Redressal Cell addresses the Grievances put forth by students and Faculty as it believes that safeguarding the dignity of the students is the utmost priority in the agenda of an Institution such that the Institution functions to its maximum potential. Any student with a genuine grievance can approach the Principal or the concerned Faculty in person, or in consultation with the members of the Students' Grievance Cell. In case, the student is unwilling to appear in self, grievances can be dropped in writing in the grievance boxes placed at three accessible points of the Institution. The Principal also meets with the students from time to time and interacts with them in an open manner to check if they are doing good.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
398	19	1 : 21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
22	12	10	Nil	9

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	-	Nil	-
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MPhil	Nil	I	15/04/2019	04/10/2019
MEd	Nil	IV	15/04/2019	15/05/2019
MEd	Nil	III	17/11/2018	21/12/2018
MEd	Nil	II	15/04/2019	15/05/2019
MEd	Nil	I	17/11/2018	21/12/2018
BEd	Nil	IV	15/04/2019	15/05/2019
BEd	Nil	III	17/11/2018	21/12/2018
BEd	Nil	II	15/04/2019	15/05/2019
BEd	Nil	I	17/11/2018	21/12/2018
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
Nil	Nil	0

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.lwiase.ac.in/ladywillingdon-course-syllabus.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
B.Ed	BEd	Teacher	381	375	98.5

		Education			
M.Ed	MEd	Teacher Education	17	17	100
M.Phil	MPhil	Teacher Education	1	1	100
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.lwiase.ac.in/ladywillingdon-academic.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	--	-	Nil	-
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	300	SSA	75000	75000
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

1

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
-	-	Nil
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
-	-	-	Nil	-
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
-	-	-	-	-	Nil
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Education	2

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Education	10	2.6
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	8
No file uploaded.	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
-	Nil	Nil	Nil
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
-	-	-	Nil	Nil	-	Nil
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
-	-	-	Nil	Nil	Nil	-
No file uploaded.						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	19	8	10	Nil

Presented papers	19	12	12	Nil
Resource persons	Nil	2	15	4
No file uploaded.				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
-	-	-	Nil
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
-	-	-	Nil	Nil
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
De-worming awareness day	Chennai Corporation	10	400
AIDS awareness programme	TANSAC	6	396
Yoga	Vazhum Kalai Mandram	4	396
Health Camp	Health Department	15	400
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
-	-	-	Nil
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
AIDS awareness programme	TANSAC	AIDS awareness	6	396

[View File](#)

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
-	-	--	Nil
No file uploaded.			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
School Internship	Teaching Practice	Tamil Nadu Government, Corporation, Government-Aided Schools.	09/07/2018	17/10/2018	190
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
-	Nil	-	Nil
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
16900000	16900000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Newly Added
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Value of the equipment purchased	Existing

during the year (rs. in lakhs)	
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Autolib	Fully	-	2014

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16700	1065000	1400	500000	18100	1565000
Reference Books	4068	267600	106	21200	4174	288800
e-Books	Nil	Nil	12	5000	12	5000
Journals	8	8000	7	7000	15	15000
e-Journals	6000	5000	Nil	Nil	6000	5000
Digital Database	5	Nil	5	Nil	10	Nil
CD & Video	30	3500	Nil	Nil	30	3500

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
-	-	Nil	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Co mputers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	46	19	46	0	0	6	9	0	0
Added	0	0	0	0	0	0	0	0	0
Total	46	19	46	0	0	6	9	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
-	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
200000	200000	300000	300000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Classrooms, departments, auditorium, laboratories, gallery are regularly cleaned by support staffs of the institution. Our college Environmental club members ensure the maintenance of the cleanliness in the campus. Regular checking of the classroom cleanliness is monitored by the members. The campus safety is monitored through surveillance camera. The infrastructure maintenance which includes civil, plumbing, electrical, furniture repair is also regularly done and checked. The library holdings improved according to the need of the hour. Entry gate register is maintained in the library and the visitors both staff and students are required to enter their visit. Computer labs are efficient and systems are monitored regularly, any fault is solved immediately with the help of technical assistants. Our institution has a well-equipped psychology laboratory consisting of more than 200 tests including performance and paper pencil tests. Faculty members, Research scholars and students utilize this laboratory and access the tools available with the permission of the faculty in charge. Language laboratory facilitates self-learning of student teachers and master the phonetics and pronunciation with the help of technology. Regular services of the computers and equipment keep them in good condition. Physical and Biological science laboratory is well equipped and furnished with provision for both classroom teaching and practical work. Stock of equipment, chemicals, and specimens are ensured based on the needs of the students. Stock registers are regularly updated and audited to ensure all equipment and materials purchased from time to time are accounted for. Physical education is facilitated by the physical directress to educate the student teachers, the sports ground is well maintained, and all the kit required for the players are provided in proper condition. Every department maintains separate record for the stock management and they are regularly inspected and verified at the end of every year. There is adequate R.O water for drinking, and the water taps are available in the campus at various places. The wash rooms are regularly cleaned for the usage of students. There is systematic disposal of wastes in the campus.

<http://www.lwiase.ac.in/ladywillingdon-academic.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	BC/MBC/SC/ST	307	Nil
Financial Support from Other Sources			
a) National	--	Nil	Nil
b) International	--	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skill development	Nil	381	Faculty of Institution
Language lab	Nil	381	Faculty of Institution
Bridge courses	Nil	191	Faculty of Institution
Yoga	Nil	381	Manavala Kalai Mandram
Mentoring	Nil	396	Faculty of Institution
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Teacher Eligibility Test (TET)	181	181	Nil	Nil
2018	Tamil Nadu Public Service Commission (TNPSC)	396	396	2	2
2019	Teacher Eligibility Test (TET)	192	192	Nil	Nil
2019	Tamil Nadu Public Service Commission (TNPSC)	395	395	2	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
12	152	47	Nil	126	65
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	41	B.Ed and M.Ed	Pedagogy and Education	Various colleges and universities from Tamil Nadu and other States,	M.Ed., M.:Phil in their discipline, PG in their disciplines
2019	56	B.Ed and M.Ed	Pedagogy and Education	Various colleges and universities from Tamil Nadu and other States,	M.Ed., M.:Phil in their discipline, PG in their disciplines
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports -200 meter running	Institutional level	356
Sports -200 meter running	State Level	4
Cultural activities - Inter collegiate debate	Institutional level	400

Sports day	Institutional level	400
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Essay Writing - Preachings of Lord Mahaveer	National	Nil	Nil	2017BED909	Mrs. Susan
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council 2018-2019 has been quite active in making the campus life rich by conducting a number of cultural, literary and sports events. The college day was held on 20th March 2019 chaired by our respected Principal Dr.M.S.Thillainayaki, and special guest by Dr. R. Uma Rani, JD (Rtd). Bharatha Natiyam is our traditional dance done by second year students, followed by western dance done by first year students. The Student Council plays a crucial role in the smooth functioning of the Institution. Students have an active representation in all the academic and administrative bodies of the Institution. They serve as a liaison between the student body and the Management. The Institution has a well-functional student council which involves actively in the academic affairs of the Institution as well as student welfare. The student Council under the headship of President Selvi.S. Sathya had taken over the reins during 2018-2019. The Committees of which the student representation forms a part: (i) IQAC: The Internal Quality Assurance Cell holds its meetings to review the quality measures and to endorse the future plans of the Institution. The Student representatives form a part of every IQAC meeting to ensure that the students are also informed about the progress of the Institution. (ii) Library Committee Meetings: The Student representatives also form an inherent part of the Library Committee Meetings. They also give in their suggestions alongside the Faculty in charge for the maintenance and functioning of the library. (iii) Anti-ragging Committee: Students Council members play an active part with the Faculty-in-charge and check on the disturbances or any issues if any that hinder the congenial student environment. Apart from this, the Student Council helps in addressing the grievances of students and taking it over to the head of the Institution and the members of the Grievance Committee for further redressal. The Student Council plays a dynamic role in helping to organize co-curricular activities and community based programmes. They also help to co-ordinate and arrange for the smooth conduct of academic related programmes.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of Lady Willingdon Institute of Advanced Study in Education organized Alumni meet, a programme to facilitate, consolidate and coordinate Alumni activities. The planned objective was to interact with the alumni, planning future events, conducting satisfaction survey, collecting

feedback etc., was conducted successfully. The Alumni Association of our Institution has extended their support for the smooth functioning of the academic activities in the following ways: •?Lending their expertise in academic areas •?Serving as Resource Persons for seminars, symposium and workshops Yearly life membership fees shall be collected from all alumni to cover the expenses. Feedback from Alumni has facilitated the assessment of academic and administrative potentialities of the Institution. It aids faculty and non-teaching staff for initiating appropriate measures to enhance the academic Standards as well as the growth and development of the Institution. The alumni Association sincerely expressed its gratitude to the respected Principal for his guidance and support to make this event a grand success.

5.4.2 – No. of registered Alumni:

200

5.4.3 – Alumni contribution during the year (in Rupees) :

40000

5.4.4 – Meetings/activities organized by Alumni Association :

Yes. Alumni contributes funds for various activities and appointment of PTA staff. They also provide guidance to students to get placed at their respective organization. Also they play an active role in voluntary programmes like mentoring students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Institutions always believe in the practices of decentralization and participative management. Practice of Decentralization is having own significance in the administration. It reflects the decision making, planning and administration, and office management. Administration is responsible for quality initiative to promote education to all sections. The Institutions enhance the quality at various levels - College Development Committee, Academic Council, Principal, Vice-Principal, IQAC Committee, NAAC Committee, Various Committees, Academic Staff Welfare, Administrative and Non-teaching Staff, RCC, YRC, all the stakeholders involve in the decentralisation and participative management all are working together for efficient functioning of the Institutions.

1. Administration: Administration is the backbone of the Institution. Institution firmly believes to provide quality education to the society. The Institute administration plays an integral role, leading and supporting the development and implementation of programs and activities, and initiative that are associated with the vision and mission of the institution.

The administration ensures the smooth functioning in the all areas like Admissions, Account and Finance, Maintain Records, Evaluation and Supervision, Publishing results and Maintenance.

2. Faculty Members: Faculties maintains the cordial relationship with students, faculties, and community. The faculties are executing the programs and activities accurately and constructively. The Institution faculties represent the ethics and attend the professional ethics in the education.

3. Departments: The Primary role of the department is to provide the academic excellence in all activities. The Departments are performing their role and responsibilities initiated with the vision and mission of the institution.

4. Non-Teaching Staff: In the administration non-teaching staff plays crucial role in managing the records and files in day-to-day work. The assigned to non-teaching staff is to meet and accomplish operational and strategic objectives.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	B.Ed Admission is carried out by Tamil Nadu Single Window Counselling every year. M.Ed and M.Phil admission of the institution is based on the merit. As per the regulation of the Tamil Nadu Teachers Education University, Ph.D admission is made.
Library, ICT and Physical Infrastructure / Instrumentation	It plays close to facilities like library, ICT, Physical Infrastructure/Instrumentation. The library has a unique - Autolib which is used for the maintenance of library with data entry (Books, Journals, membership) transaction (Issue, Return, Renewal and fine collection for late submission of books) and generating various reports. The library has a digital library, the Autolib software used to upload and upgrade the e-resources like Books, Journals and Databases. The institution library has also subscribed to UGC N-List programme and EBSCO database package directly which provides access to thousands of full text peer reviewed journals and books. Intranet and Internet facilities are available for the users. The library constantly uploads e-resources and Wi-Fi Hotspot enabled throughout the campus. This resource can be accessed from anywhere through Online Public Access Catalogue. The library has six computers for the users to browse the Online Public Access Catalogue. CCTVs are installed at crucial spots in the campus including library. Digital Library is very much used for the users to browse e-resources through Online mode.
Research and Development	<ul style="list-style-type: none">• The head of the department of education formulates policy guidelines, rules and regulations for various matters related to research.• They supervise research work at the institution continuously and enables research potentials of the college with adequate infrastructure supports.• The staff are encouraged to write minor projects and major projects and their

contribution in the form of publication of research articles. Ph.D work at Lady Willingdon is continuously supervised from the entrance test till the viva voce examination. • M.Ed and M.Phil research work are scrutinized by research experts providing suitable suggestions. Research scholars are encouraged to publish papers in peer reviewed journals, also they are motivated to present papers in seminars and to participate in workshops.

Examination and Evaluation

• The objective of the examination system at LWIASE is to expose students to continuous evaluation rather than focus only at term end exams. • This system ensures that the students develop the ability to study regularly and do not need to put any extraordinary work towards the end of the semester. • This system also puts the onus on students to perform consistently and not study in a sporadic manner. Also, the system encourages the use of assignments to inculcate the spirit of self-learning in the students besides developing ability to solve practical problems. • Students are given an assignment and activities by the faculty member, which they are required submit on specified dates. These assignments and activities carry marks which contribute to the total obtained for that subject. • Organizing remedial programmes and feedback was also collected from various stakeholders and analysed necessary action taken to strengthen the evaluation system of our institution.

Teaching and Learning

The college has an objective and effective system of student evaluation through which a meaningful teaching and learning is assured. The classrooms are enabled with ICT provisions and well-equipped labs, digital library which enable the students with greater learning experience, aptly supported by inputs from teachers. Lecture method along with assignment and seminars are widely used by the faculty in all the departments. However, these are augmented by other innovative teaching-learning methods that are suitable for specific subjects. All the undergraduate and post graduate students are given hand-on experience /

exposed to work ethics in schools. Post-graduate and M.Phil. students undertake a research from one year as part of their curriculum. Besides lecture method use field study as a major pedagogy by collaborating with other organization, in addition, case studies, simulation exercises and group discussions help the students to learn effectively. Smart classrooms and LCD are used for effective teaching and learning. All programmes have the formal pedagogy of teaching and learning within the curriculum with stipulated marks such as assignments, seminars, assignments, activities, tests, fieldtrips, projects, records and teaching in schools. M.Phil. and Ph.D scholars do their research on educational areas and submit their dissertation.

Curriculum Development

Revised curriculum is systematically implemented once in three years after a careful review of the curriculum in practice. The college maintains Quality education by adopting the guidelines of the UGC, NCTE and NAAC and also other related statutory bodies. The institution organized an academic council meeting and discussed about the restructuring of curriculum during this academic year. The curriculum revision begins at the Faculty level, where the faculty handling courses make the necessary changes and the revised curriculum is placed in the Board of studies. The strength and weakness of the existing curriculum of the programmes B.Ed., M.Ed., and M.Phil were critically analysed and scrutinized by the academic experts. After careful scrutiny the revised curriculum is placed in the academic council. There were academic experts from various educational institutions and organisations involved in academic council apart from faculty members. As said above, multi-stage scrutiny is adopted in the process of curriculum revision.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
No Data Entered/Not Applicable !!!	

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee

of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Creating Google Classroom	-	14/06/2018	14/06/2018	20	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
In-service Training, University of Madras	5	01/02/2018	21/02/2018	21
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
-	Nil	Nil

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institute has established mechanisms for conducting internal and external audits for every financial year to ensure financial compliance. The internal audits are carried out whenever required. An external auditor appointed by the parent trust executes the statutory audit. Statutory financial audit is conducted in the month of March every year. Finalization of the account is completed in March and audited statements are prepared in June/July duly signed by the Principal, and chartered accountant. No major objections are found in

the audit by the statutory auditors and minor audit suggestions are compiled with as per procedure.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	Nill	Nill
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nill	Nill	Nill	Nill
Administrative	Nill	Nill	Yes	Regional Joint Director

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular PTA Meeting 2. PTA staff appointment 3. Endowment Prizes

6.5.3 – Development programmes for support staff (at least three)

1. In-service Programme 2. Orientation Programme 3. Basic Computer Literacy

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Faculty Development Programmes Infrastructure and ICT Facility Development
Cyber Security Awareness to Students

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Nill	Nill	Nill	Nill	Nill
View File					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants

			Female	Male
Women's Day Celebration	08/03/2019	08/03/2019	396	Nil
POCSO ACT awareness	13/03/2019	13/03/2019	396	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Yes - Solar Heater /Solar energy

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	6
Ramp/Rails	Yes	6
Scribes for examination	Yes	4
Special skill development for differently abled students	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	25/01/2019	1	Rally on Electoral awareness	100 vote	410
2019	1	1	12/03/2019	1	Rally on Environmental awareness	Plastic free environment	410
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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
-	Nil	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Integration Pledge Day	31/10/2018	31/10/2018	396
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Environmental awareness rally 2. Plastic free environment 3. Regular campus
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cleaning 4. Tree plantation 5. Reducing paper usage 6. Water conservation management

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Eradication Illiteracy programme Illiteracy is a society-wide problem that belongs not just to one strand or tier but to everyone. It is a deep-rooted problem which, despite huge investments from government, remains a long way from being solved. Our students play a very important role in eradicating illiteracy. our students are responsible for ensuring they themselves are engaged in the learning process and in ensuring that they become enlightened to be able to help others and coming out illiteracy. 2. Plastic Free Environment It was maintained in our college campus with the cooperation throughout the year. The objectives of this programme is as follows • Avoid products containing micro beads. • Replace plastic items at home with alternatives made from natural materials. • Support a bag tax or ban the plastics. • Collect and recycle it of possible or put it in the trash can. • Everyone help to solve the plastic pollution problem. • Carry reusable shopping bags • Give up bottled water • Carry your own containers for take-out food and leftovers • Carry a stainless steel travel mug or water bottle at all times for coffee and other drinks while out in the world. • Carry reusable utensils and glass drinking straws • Treat yourself to an ice cream cone

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.lwiase.ac.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

LWIASE has a set of high values and standards for the improvement of community living. Combination of learning and curiosity of actions from the institution from years provide good actions for the betterment of the marginalized community. We are passionate about making a positive impact on them. Externally, we are driven to deliver our mission and convinced of the transformative power of education and research to them for their betterment. Our institution has distinct characteristics which have guided multi-disciplinary and cross-disciplinary academic programmes as well as in social-cultural disciplines. We aim to deliver an exceptional education and to make significant contributions to society-locally, nationally and internationally. Institution consistently inspires students and provides a platform for methodological skill development, multidisciplinary scheme development, ethical and human value development. Focus of the institution was always on the following vision, mission and working methodology to assure the standard of the communities performance through value added education and interdisciplinary research. The college emphasis is to create an enabling ecosystem of equal opportunities for education, health and livelihood and to ensure sustainable development of the community. Mainly, to improve the quality of life, different expansion activities including health, literacy, moral and ethical progress were introduced under one umbrella.

Provide the weblink of the institution

<http://www.lwiase.ac.in>

8.Future Plans of Actions for Next Academic Year

To celebrate and rejoice the social, economic, cultural and political

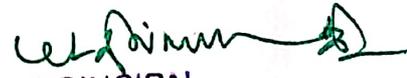
Achievements of Women. To make the students, leadership skills and gain knowledge about different people from different parts of life. To create awareness about the importance of Yoga To bring out newsletter from all the departments To develop students by themselves in their desired field and also improve their skills such as organizational, presentation, leadership and inter-personal communication. To enhancing the confidence level of the students. To encourage sports activities, tournaments and games and also the display the Sports talent of the students. To utilize library facility to the maximum extent To inculcate fine art skill among students To assist the visually challenged students. To maintain surveillance camera to ensure the safety of the students and the staff To create more opportunities for the students employability through placement cell To promote cultural and creativity among students and helps to develop to work as a community to encourage community thinking, increase awareness of scientific advancement. To bring out the multisensory learning experiences and create enthusiasm in their subject. To salute the victims who fought for the freedom, welfare and progress of the India and sacrifice their lives. To recognize the ills of corruption and to promote the ways to combat at an individual as well as systematic level. To develop the scientific spirit and curiosity and also to preserve our arts and culture values

LADY WILLINGDON INSTITUTE OF ADVANCE STUDY IN EDUCATION
(AUTONOMOUS)
TRIPPLICANE, CHENNAI – 600 005.
COMPOSITION OF THE INTERNAL QUALITY ASSURANCE CELL
2018-2019

MEMBERS PRESENT

CHAIRPERSON	Dr.M.S. Thillainayagi Principal (I), LWIASE (A), Chennai- 600 005.
SENIOR FACULTY MEMBERS	Miss. V. Shyamala Assistant Prof. of Education, L.W.I.A.S.E, Chennai – 600 005
	Dr. T. Subhashini Assistant Prof. of Home Science, L.W.I.A.S.E, Chennai – 600 005
	Dr. Rita Rani Mandal Assistant Prof. of English, L.W.I.A.S.E, Chennai – 600 005
	Dr. S. Rama Assistant Prof. of Mathematics, L.W.I.A.S.E, Chennai – 600 005
	Dr. S. Komalavalli Assistant Prof. of Tamil, L.W.I.A.S.E, Chennai – 600 005
	Dr. R. Selvaraj Assistant Prof. of Computer Education, L.W.I.A.S.E, Chennai – 600 005
SENIOR ADMINSTRATIVE OFFICER	Mrs. Jothibai, Superintendent , -LWIASE
NOMINEES FROM LOCAL SOCIETY	Dr. K. Jayaraman Founder, Chennai Institute of Educational Technology and Research, No. 4A, First Main Road, Lakshmipuram, Thiruniravur – 600 097
	Dr. P. Jayandhan Uma Plastics and Industries,13, Kamaraj Nagar, First Street, Korattur, Chennai – 600 080
	Mr. K.R. Gunasekaran Advocate,74, Law Chambers, Madras High Court, Chennai - 600 104
NOMINEES FROM STUDENTS	Ms. Pavithra, LWIASE
	Ms. Divya, LWIASE
NOMINEES FROM ALUMINI	Dr. J.Anitha
MEMBER CO-ORDINATOR, IQAC	Dr.D. HemalathaKalaimath Assistant Prof. of Biology, L.W.I.A.S.E, Chennai – 600 005

*D. Hemalatha Kalaimath
IQAC Co-ordinator
Ladywillingdon IASE
Chennai -5*


PRINCIPAL
LADY WILLINGDON INSTITUTE OF
ADVANCED STUDY IN EDUCATION
CHENNAI-600 005

INTERNAL ASSURANCE QUALITY CELL (IQAC)
LADY WILLINGDON INSTITUTE OF ADVANCED STUDY IN EDUCATION
(Autonomous), Chennai – 600 005.

2018-2019

1. Minutes of meeting of IQAC (2018-2019) held on 15/06/2018 at LWIASE (A).

Members Present

1. Dr.M.S. Thillainayagi, Chairperson of IQAC, Principal (I), LWIASE (A)
2. Dr.D. Hemalatha Kalaimathi, IQAC Co-ordinator, Assistant Prof. of Biology, LWIASE
3. Mrs. T. Subhashini, Assistant Prof. of Home Science, LWIASE
4. Dr. Mrs. Rita Rani Mandal, Assistant Prof. of English, L.W.I.A.S.E
5. Dr. S. Komalavalli, Assistant Prof. of Tamil, L.W.I.A.S.E,
6. Dr. R. Selvaraj, Assistant Prof. of Computer Education, L.W.I.A.S.E
7. Dr. K. Jayaraman, Founder, Chennai Institute of Eduational Technology and Research.
8. Dr. J.Anitha, Guest Lecturer, LWIASE, (Alumini of LWIASE)

At the outset, Co-ordinator of IQAC welcomed the members and requested the Chairperson, the Principal of LWIASE(A) to chair the meeting. Thereafter the IQAC proceeded the meeting as per the agenda items. The following resolutions are taken.

- The previous IQAC meeting resolutions were readout, with a formal discussion with all IQAC members. The IQAC co-ordinator placed before the members the action taken report on the observations made in the previous IQAC meeting, and requested the members to note and approve. The members discussed the same and resolved that action taken report.
- The Members discussed about the new syllabus implementation from 2018 academic year based on two years B.Ed and M.Ed programme on student admission, teacher-student ratio, allotment of classrooms, programme and course outcomes, planning of internship and practical activities to be done.
- The members discussed about increasing the extension activities useful to the society. Various activities like Women empowerment, First Aid awareness, Road-safety awareness camp, Environmental awarenss rally, Health and Yoga camp, Tree Plantation, Plastic free environment programme, SUPW, community service camp, Celebration Freedom fighters day etc., is to be planned and conducted successfully for considering

social responsibility of individuals. Contributions in socially relevant activities has to be improved further by identifying issues problems of local community.

- The members discussed about the strengthening students communication skills by introducing value added courses in Functional English, in order to increase the students placement in various institutions. Various activities such as personal interview practice, Group discussion practice, sessions for TET/TRB and NET /SET coaching are also proposed to conduct to our students.
- Various activities like arranging workshops on Research writing, software orientation, SPSS, IPR, are planned to conduct this (2018-2019) .academic year. Also members of the IQAC committed proposed to conduct national or international seminar to enhance our academic performance.
- Further, the members discussed about activities of mentor-mentee programme, as it is a significant to turn the students optimistic in their actions through counselling and guidance. Ensured the strategies taken to prevent ragging inside and outside the college premises.
- Chairperson pointed out that significant of academic feedback mechanism from all stakeholders.

The meeting ended with formal vote of thanks by IQAC Co-ordinator.

D. Hemalatha Kalanithi
IQAC - Co-ordinator .
Lady Willingdon PASE
Chennai-5 .

[Signature]
PRINCIPAL
LADY WILLINGDON INSTITUTE OF
ADVANCED STUDY IN EDUCATION
CHENNAI-600 005
15/6/18

Minutes of meeting of IQAC (2018-2019) held on 15/03/2019 at LWIASE (A).

Members Present

1. Dr.M.S. Thillainayagi, Chairperson of IQAC, Principal (I), LWIASE (A)
2. Dr.D. Hemalatha Kalaimathi, IQAC Co-ordinator, Assistant Prof. of Biology, LWIASE
3. Dr. Mrs. Rita Rani Mandal, Assistant Prof. of English, L.W.I.A.S.E
4. Dr. S. Komalavalli, Assistant Prof. of Tamil, L.W.I.A.S.E,
5. Dr. R. Selvaraj, Assistant Prof. of Computer Education, L.W.I.A.S.E
6. Dr. J.Anitha, Guest Lecturer, LWIASE, (Alumini of LWIASE)

The meeting began at 2.30 pm. After the detail discussion of the IQAC activities, the committee members decided to select and sort the criterion as per AQAR in which the write up has to be prepared by the committee within a week and handover it to the Committee.

D. Hemalatha Kalaimathi
IQAC - Co-ordinator
Lady Willingdon IASE
Chennai-5.

U. J. J. J. J.
PRINCIPAL
LADY WILLINGDON INSTITUTE OF
ADVANCED STUDY IN EDUCATION
CHENNAI-600005
15/3/19

2. ACTION TAKEN REPORT (ATR) FOR THE YEAR 2018-2019.

S.NO	Plan of Action	Details of Programme	Achievements/Outcomes
1	Conduct of IQAC meeting	15.06.2018	IQAC meetings conducted as per the guidelines in this academic year. Quality check at various levels done and implemented various strategies to enhance the performance of the institution.
2	Conduct of International Seminar	08.01.2018	International seminar on "Current trends in Education" was conducted in our college in collaboration with Tamil Nadu Teacher Education University.
3	Preparation and Submission of AQAR 2017-2018	Orientation on AQAR report of the year preparation conducted by IQAC	Faculty sensitization programmes about AQAR submission in various aspects.
4	Curriculum, Syllabus - Revision (2018-2021)	May 2019	New syllabus for B.Ed and M.Ed (Two year programme) were revised and implemented.
5	Extentional activities – to sensitize the society	<p>Women's Day - 08.03.2019</p> <p>First-aid-awareness – 1.10.2018</p> <p>Environment awareness rally – 12.03.2019</p> <p>Health class 15.03.2019</p> <p>Tree plantation, Plastic free environment 13.02.2019</p> <p>SUWP -14.02.2019,</p> <p>Celebration of freedom fighters Day – 30.01.2019.</p>	Quality orientation programs, seminars, workshops, various competitions and awareness programs were conducted successfully according to the plan of actions framed. Such as Women empowerment, First Aid awareness, Environmental awarenss rally, Health and Yoga camp, Tree Plantation, Plastic free environment programme, SUPW, community service camp, Celebration Freedom fighters day etc conducted successfully for considering social responsibility of individuals.

6	E-resources availability	One of the regular activities of IQAC cell	Learning resources like Open access system, question bank , reprographic facility and INFLIBNET, N-LIST e-resources in the digitalized library, web-based materials in the computer laboratory, and development of English language fluency through language laboratory are made available as per the plan of action.
7	Evaluation Reforms	May 2019	Based on the new syllabus framed for B.Ed and M.Ed , evaluation system also changed .
8	Quality improvement based on feedback from stakeholders.	One of the regular activities of IQAC members.	Based on the feedback received from stakeholders, constant initiatives were taken to improve the quality aspects of academic and administrative areas.

D. Haradatha Kalasamathi .
PQAC Co-ordinator
Lady Willingdon A.S.E.
Chennai-5 .


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